

**STUDENT ASSESSMENT REPLACEMENT**

**PURPOSE:** With the implementation of the Maine’s system of Learning Results, local assessment systems to measure student progress towards achievement of the content standards of the Learning Results, the phasing in of standards-based diploma requirements, and the need to certify students at each grade span using common assessments, the Windham School Committee recognizes the need to develop procedures for replacing student scores that are below identified standards.

**Policy**

The Windham School Department will inform students and their parents / guardians if the student is not making adequate progress towards meeting the standards of the Learning Results at the end of each semester or quarter. The notification will indicate performance in the content clusters of each content area.

A student will be provided the opportunity to take a Replacement Assessment if he/she scores a “1” or “2” on a common assessment in a required content area within their grade span (K – 4; 5 – 8; or 9 – 12). A student may have only two replacement opportunities per assessment. This stipulation will be reviewed by the teacher and the principal, or his/her designee, on a case-by-case basis.

Each student will be provided the opportunity to replace a below-standard performance with a stronger performance if a yearly, third quarter review of the student’s assessment record indicated that the student is not making adequate progress toward meeting the standards of the Learning Results. Replacements are used only if the student is in danger of not being certified in specific content areas.

A student must receive additional instruction before he/she takes a replacement assessment. Additional instruction is provided during scheduled times. The replacement assessment will be scheduled when the student has participated in the prerequisite learning for the replacement assessment. The responsibility for ensuring a student’s participation in remedial opportunities and replacement assessments involves a partnership between the school, the student, and the parents.

All replacement opportunities shall be planned in conjunction with the student’s current IEP or 504 Plan. Valid accommodations for assessments should be considered if applicable.

Cross Reference: ILA Student Assessment / Local Assessment System

Legal Reference: 20-A M.R.S.A. § 6201-6205  
Ch. 127 §§ 2, 4 (Me. Dept. of Ed. Rules)

First Reading: January 19, 2005

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