

STUDENT COMPUTER AND NETWORK USE RULES

These rules implement Board policy IJNDB – Student Computer and Network Use. The rules are intended to provide general guidelines and examples of prohibited uses but do not attempt to state all required or prohibited activities by users. Failure to comply with Board policy IJNDB and any accompanying rules may result in loss of computer, other personal electronic devices, and/or Internet access or network privileges, disciplinary action and/or legal action.

A. Computer Use is a Privilege, Not a Right

Student use of the school unit’s computers, networks and Internet services is a privilege, not a right. Unacceptable use/activity may result in suspension or cancellation of privileges as well as additional disciplinary and/or legal action.

The building principal shall have final authority to decide whether a student’s privileges will be denied or revoked, consistent with any applicable rules, including but not limited to the Laptop and Personal Electronic Devices Rules & Consequences.

B. Acceptable Use

Student access to the school unit’s computers, networks and Internet services are provided for educational purposes and research consistent with the school unit’s educational mission, curriculum and instructional goals.

The same rules and expectations govern student use of computers and personal electronic devices as apply to other student conduct and communications.

Students are further expected to comply with these rules and all specific instructions from the teacher or other supervising staff member/volunteer when accessing the school unit’s computers, networks and Internet services.

C. Prohibited Use

The user is responsible for his/her actions and activities involving school unit computers, networks and Internet services and for his/her computer files, passwords and accounts. Examples of unacceptable uses that are expressly prohibited include but are not limited to the following:

1. **Accessing Inappropriate Materials** – Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal;
2. **Illegal Activities** – Using the school unit’s computers, networks and Internet services for any illegal activity or activity that violates other Board policies, procedures and/or school rules;
3. **Plagiarism** – Representing as one’s own work any materials obtained on the Internet (such as term papers, articles, etc.). When Internet sources are used in student work, the author, publisher and Website must be identified;
4. **Copying Software** – Copying or downloading software without the express authorization of the system administrator, and/or violating any copyright laws;
5. **Non-School-Related Uses** – Using the school unit’s computers, networks and Internet services for non-school-related purposes such as private financial gain, commercial, advertising or solicitation purposes, or for any other personal use;
6. **Misuse of Passwords/Unauthorized Access** – Sharing passwords, using other users’ passwords without permission and/or accessing other users’ accounts;
7. **Malicious Use/Vandalism** – Any malicious use, disruption or harm to the school unit’s computers, networks and Internet services, including but not limited to hacking activities and creation/uploading of computer viruses; and

8. **Unauthorized Access to Chat Rooms/News Groups** – Accessing chat rooms or news groups without specific authorization from the supervising teacher.

D. **No Expectation of Privacy**

The school unit retains control, custody and supervision of all computers, networks and Internet services owned or leased by the school unit. The school unit reserves the right to monitor all computer and Internet activity by students. Students have no expectations of privacy in their use of school computers, including e-mail and stored files. This includes all personal electronic devices brought to school, including but not limited to computers, cameras, PDA's, cell phones, i-pods, etc.

E. **Compensation for Losses, Costs and/or Damages to School or Privately Owned Computers, Networks, Internet or Personal Electronic Devices**

The responsible student and/or the student's parent/guardian shall be responsible for compensating the school unit and/or the legal owner of any personal electronic devices for any losses, costs or damages incurred related to violations of policy IJNDB and/or these rules, including investigation of violations.

F. **School Unit Assumes No Responsibility for Unauthorized Charges, Costs or Illegal Use**

The school unit assumes no responsibility for any unauthorized charges made by students, including but not limited to credit card charges, long distance telephone charges, equipment and line costs, or for any illegal use of its computers or a personal electronic device.

G. **Student Security**

A student shall not reveal his/her full name, address or telephone number on the Internet without prior permission from a supervising teacher. Students should never meet people they have contacted through the Internet without parental permission. Students should inform their supervising teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.

H. **System Security**

The security of the school unit's computers, networks and Internet services is a high priority. Any user who identifies a security problem must notify the supervisor or building principal. The user shall not demonstrate the problem to others. Any user who attempts or causes a breach of system security shall have his/her privileges revoked and may be subject to additional disciplinary and/or legal action.

I. **Parental Permission Required**

Students and their parent/guardian are required to sign and return the Computer and Network Access Acknowledgment Form (IJNDB-E) before being allowed to use school computers or school networks.

Cross Reference: IJNDB – Student Computer and Network Use
IJNDB-E – Student Computer and Network Access Acknowledgement
CODE OF CONDUCT APPENDIX: Laptop and Personal Electronic Devices Rules & Consequences

Adopted: _May 4, 2005_____